

Otero County 4-H

General Record Book Score Sheet

Name _____

Age Division _____

Section	Possible Points	Points Earned
<p>Cover and Dividers</p> <p>The Record Book must be placed in a three ring binder. Do not use loose-leaf folders of any kind. Dividers should be labeled, easy to read, and clearly mark each section in the book. If more than one project is included dividers must separate each of the projects.</p>	5	
<p>Individual Photo Page</p> <p>A photo of the member should be mounted to a page with rubber cement. Or, a digital photo may be copied/printed on paper. The size of the photo should be approximately 2"x3" or 4"x5". Name, age, and club may be typed or neatly written below the photo.</p>	5	
<p>Table of Contents</p> <p>The table of contents may be typed or neatly written. Must include sections in the correct order.</p>	5	
<p>Otero County 4-H Report Form</p> <p>Member should complete this form in its entirety listing all work done by the member. The form may be typed or neatly written.</p> <ul style="list-style-type: none"> 5 pts- All information on the first page of the report form is completed including signatures of member, parent/guardian, and leader. 8 pts- Leadership 8 pts- Citizenship/Community Service 8 pts- Public Speaking 8 pts- Contests and Judging Events 8 pts- Other 4-H Events/Activities 5 pts- Other Non-4-H Experiences 	50	
<p>My 4-H Story</p> <p>The story can be no longer than 3 pages and must be a minimum of 1 page long. Only one side of the paper is used. Double-spaced and no smaller than 12 point standard font is used with at least 1" margins. May be typed or neatly written.</p>	30	
<p>General 4-H Photos</p> <p>A maximum of three pages and a minimum of one page of mounted photographs should be included in the book. Photos may be cropped, do not overlap, and mount on one side of the page only. A typed or neatly written caption for each photo with a description of what is taking place should be included. Digital photos are acceptable and can be copied/printed on paper for the photo page. Photo pages should be organized vertically, so book does not have to be turned sideways.</p>	5	
Total Points	100	

Comments:

Otero County 4-H

Project Record Sheets and Photos Score Sheet

Name _____

Age Division _____

Project _____

Section	Possible Points	Points Earned
<p>Project Record Sheets</p> <p>Members should complete the record sheets that they received in their project material packet. A separate story for each project is not necessary unless it is required in the project record sheet. If the record sheet is in the project book, the book must be included in this section. Use the (general) Livestock Record Sheet for all livestock projects. If financial records are required they should be complete using correct math. Project record sheets may be typed or neatly written.</p>	90	
<p>Project Photos</p> <p>Project photos should be limited to no more than 1 page for each project. Photos may be cropped, do not overlap, and mount on one side of the page only. A typed or neatly written caption for each photo with a description of what is taking place should be included. Digital photos are acceptable and can be copied/printed on paper for the photo page. Each project photo page needs to be put directly after each project record sheet. Photo page should be organized vertically, so book does not have to be turned sideways.</p>	10	
Total Points	100	

Comments: