

OTERO COUNTY 4-H SHOOTING SPORTS

EMERGENCY PLAN

Health and Emergency Contact Information

The County Extension office will collect and review each participant's NM 4-H Member Enrollment Form prior to the start of the program annually. A copy of the enrollment form, which includes health and emergency contact information, will be provided by the county office for the Otero County 4-H Shooting Sports records. This copy will be retained in the instructor's binder for each participant.

A signed and completed "Parents Or Guardians Agreement of Waive of Liability, Indemnification and Medical Release" will also be required from each participant prior to the start of the program. The originals will be retained at the County Extension Office and a copy provided for the Otero County 4-H Shooting Sports records.

Emergency Phone Numbers

Ambulance: 911

Fire: 911

Otero County Sheriff Dispatch: 575-437-2210

Person responsible to call: Certified Instructor on Duty

In the event of any incident, accident, near miss or emergency following will also be immediately notified.

- Otero County Extension Educator: 4-H Agent, Office 575-437-0231.
- The parent(s) of the youth(s) involved

Person responsible to call: Certified Instructor on Duty.

First-Aid

- A minor first-aid kit will be present at all program activities
- The first aid kit will be checked for supplies and re-stocked as needed.

Person responsible: Certified Instructor on Duty

Safety Equipment

- Eye protection will be worn by all participants, leaders and observers whenever there is live fire.
- Rifle and shotgun participants, leaders and observes will wear ear protection when there is live fire.
- Archery participants, leaders and observers will wear ear protection when the archery range is located near to a gun range when there is live fire.

Minimization of Lead Exposure

No persons will eat or drink until washing hands after being on the range. If water is not available

Instructors will provide anti-bacterial moist towel-lets, water-less soap or similar product for wiping hands once shooting has concluded.

PROPERTY USE

Otero County 4-H Shooting Sports has Permission to use the Alamogordo Trap Club, for meetings and live fire exercises of this 4-H club. Responsibility for the following items has been determined:

- Evacuation of the site in an emergency
- Fire extinguisher(s)
- Garbage collection
- Toilet facilities
- Telephone/Emergency communications – The certified instructor on duty will have a cell phone available to place any emergency calls.

SITE HAZARDS

A safety inspection of the range completed before the club meets for the first time each year and throughout the year as needed. Safety procedures (signage, berms, and safety lines) are reviewed with the site owner. All hazards, both natural and man-made, will be identified and eliminated or reduced.

Person responsible: Certified Instructor on Duty

COMMUNICATIONS

A calling tree will be implemented at the beginning of each year for all participants and volunteers in the program. In the event of inclement weather or other occasion, the certified instructor on duty will determine if a scheduled class or meeting needs canceling or postponed. Once this decision made, the instructor will notify the people at the top of the calling tree who complete the calls on their list.