



BE BOLD. Shape the Future.
**College of Agricultural, Consumer
 and Environmental Sciences**
 Cooperative Extension Service
 Extension 4-H Youth Development

New Mexico 4-H County Shooting Sports Safety Plan

County: Otero County October 1, 2018 to September 30, 2019

- YES NO Does the County have a shooting sports program?
- YES NO Does the County maintain a Firearms Inventory?
- YES, Firearms Inventory items have been visually inspected by the County Extension Agent, and the list is attached to this plan?

To conduct a county or local 4-H Shooting Sports Programs with firearms obtained or maintained by New Mexico State University Cooperative Extension Service funds, grants OR if you have firearms and/or bows on county inventory, this form must be completed **ANNUALLY** no later than **September 30th**.

1. Firearms are high on the demand list for theft and security measures need to be made to protect against theft. Where and how will firearms be stored to avoid unauthorized use or theft?

Equipment is stored on site in a locked room. Key access is available only to certified instructors. Equipment is transported only by certified instructors or their appointed designees. All equipment is recorded in a log that is kept up-to-date.

2. Where and how will ammunition be stored to avoid unauthorized persons taking, using or possessing it?

Ammunition is stored at the Roadrunner Trap Club in the Shooting Sports conex boxes. Certified Shooting Sports leaders and Otero County Extension staff have keyed access to these boxes. .22 ammunition is in a locked security cabinet inside the locked conex.

3. What measures will be utilized to ensure that proper safety protocol is always followed during the teaching sessions?

All adults helping with shooting sports activities have been trained according to the NM 4-H Shooting Sports Policy. Signs are posted at trainings and activities: range rules,

commands, do not enter signs on all entries. Students are instructed and understand the inherent risks of shooting sports activities. All participants are required to wear safety equipment that is appropriate to the activity. Equipment is proper for the program and fits the participants. Equipment is mechanically safe and inspected and certified by a qualified individual before each activity.

I understand that the county listed is required to do each of the following:

- Annually secure and maintain activity insurance for all of the 4-H Shooting Sports program participants.
- Adhere to the New Mexico 4-H Shooting Sports Curriculum and NM Shooting Sports Policy and Procedures, as prescribed by the New Mexico Cooperative Extension Service.
- All grants, including grants from Friends of NRA, that include acquiring firearms, bows, or ammunition for the county program, **need to be approved by the State 4-H Office.**
- Store ammunition, arrows, targets and other equipment in a secure location separate from all firearms or archery equipment.
- Maintain an inventory list of all firearms/bows which includes the date purchased or received, a description of the item, and the serial numbers in a secure location in the county office. The County Extension Agent should submit the firearm inventory with the County Shooting Sports Safety Plan by September 30th of each year.
- All involved acknowledge that if a county program becomes inactive for more than two years or if the protocol is not followed, the firearms will be distributed to other programs.
- County owned firearms should only be used at an organized practice and never checked out to a youth or family.

County Extension Agent
New Mexico State University

Craig Painter
State 4-H Agent
New Mexico State University

Dr. Stephen Beck
State 4-H Department Head
New Mexico State University